

**APPROVED MINUTES OF JULY 25, 2017 FRIENDS OF THE REFUGE BOD MEETING**

MEMBERS PRESENT: Anderson, Carovano, Hart, Hartz, Kilgore, M.Miller, S.Miller, Nelson, Paquet, Squiers, Stoeller

MEMBERS ABSENT: Fawver, Mays

OTHERS ATTENDING: Larry Klimek

INTRO DATE	ITEM	ACTION NEEDED/TAKEN	BD ACTION	NEXT REPORT DATE	STATUS	PERSON IN CHARGE
07/25/17	CONSENT AGENDA	Consent Agenda included following items:	Hart/ Carovano		Approved	
	MINUTES OF JUNE MEETING	sent via e-mail		AugBOD		S.Miller
	FINANCIAL REPORT	sent via e-mail		AugBOD		Stoeller
	VISITOR SERVICES REPORT	sent via e-mail		AugBOD		S.Miller
	PHOTO SOCIETY REPORT	no meetings until September		SeptBOD		Nelson
	RESTORATION REPORT	sent via e-mail		AugBOD		Squiers
	CAMP REPORT	sent via e-mail		AugBOD		Hartz
	MEMBERSHIP REPORT	sent via e-mail		AugBOD		Anderson
07/25/17	PLANNING FOR 2018 SUMMER NATURE CAMP	Hartz recapped the Nature Camp and indicated that planning will start soon for next year's camp; the 2017 camp was a success, although full-day camp was a challenge for staff; the committee will explore partnering with another organization, or more than one, to share the week and have the campers at other locations part of each day		AugBOD		Hartz
07/25/17	IDEAS FOR 2017 ANNUAL MEETING	Hartz requested suggestions for agenda items or activities for the Friends' Annual Meeting, which will be Saturday, September 30; suggestions included visits to other units of the Refuge or possibly wagon rides on the Atfalati unit if Baggenstos' wagons are available		AugBOD		Hartz
07/25/17	ARTICLES FOR ANNUAL REPORT	Hartz asked that members begin thinking about articles that will need to be written for the Friends' Annual Report; there should be a short report from each program area and/or committee; due date is August 21		AugBOD		Hartz

07/25/17	PLANS FOR 25TH ANNIVERSARY OF TRNWR	Larry Klimek shared plans for celebration of the Refuge's 25th Anniversary on October 14; plans are still being finalized, but there will be a program with a number of special guests invited and hopefully media coverage; some other units of the Refuge may be open to the public for that day; other events, walks, presentations may be scheduled throughout that week to also be part of the anniversary celebration		AugBOD		Klimek
07/25/17	REALLOCATION OF 2017 FUNDS TO SUPPORT FRIENDS' STAFF	FWS requested that \$7K be reallocated within the Direct Refuge Assistance line item in the FOR budget for this year to help pay the salary for Sarah Williams for the rest of this fiscal year; the funds had been identified for staff development (2K) and an upgrade of the A/V system in the Visitor Center (5K) and were unspent; <b>motion to reallocate the funds to support Sarah's position for the remainder of this FY</b>	Squiers/ Hart	AugBOD	Motion Approved	Stoeller
07/25/17	FWS REQUEST FOR TRAINING FUNDS	FWS had also requested a commitment from FOR to include \$2K for training and staff development for Sarah Williams in the budget for next FY; this is the same amount allocated in the past for Friends' staff; an electronic vote was taken via e-mail since a decision was needed prior to the July Board meeting; the motion was approved				Stoeller
07/25/17	2018 BUDGET	Stoeller discussed the budget process and asked that members get all budget requests to him by August 4; The Board will vote on the budget for FY 2018 at the August Board meeting		AugBOD		Stoeller
07/25/17	OPEN POSITIONS ON THE BOARD	Hartz asked for suggestions for potential Board members; he also announced that S.Miller has said she is not interested in continuing as Secretary after elections in October; he encouraged members to consider serving in that capacity or to suggest potential members who might wish to run for that office		AugBOD		Hartz
07/25/17	ANNOUNCEMENTS:					
	REFUGE UPDATE	Larry Klimek provided an update on Refuge activities; five youth started working on the Refuge on July 3 as part of the Youth Conservation Corps summer employment program; Chicken Creek restoration is underway; planning was started for Wapato Lake restoration, which is likely about two years out				

	REPORT VOLUNTEER HOURS FOR PRESIDENTIAL SERVICE AWARDS	Anderson circulated forms to collect hours for May, June and July				
	E-NEWSLETTER ARTICLES AND DEADLINE	Articles and photos are due to Anderson or Kilgore by the date of the Board meeting, for the newsletter that goes out around the first of the following month				
	NEXT MEETING	The next Board meeting is Tuesday, August 22				