APPROVED MINUTES FOR JULY 26, 2016 FRIENDS OF THE REFUGE BOD MEETING

MEMBERS PRESENT: Anderson, Carovano, French, Kilgore, Hart, Marsh, Mays, S.Miller, Paquet

MEMBERS ABSENT: Fawver, Goodding, Hartz, M.Miller, Nelson, Squiers, Stoeller

OTHERS ATTENDING: Jenny de la Hoz, Erin Holmes, Pam Farris, Eva Kristofik, Pat Stark, Kim Strassburg, Mesha Wood, Sherwood residents John and Gavin

INTRO	ITEM	ACTION NEEDED/TAKEN	BD ACTION	NEXT	STATUS	PERSON IN
07/26/15	CONSENT AGENDA	Consent Agenda included following items:	Paquet/ Hart		Approved	
	MINUTES	sent via e-mail		AugBOD		S.Miller
	FINANCIAL REPORT	sent via e-mail		AugBOD		Stoeller
	VISITOR SERVICES REPORT	sent via e-mail		AugBOD		S.Miller
	RESTORATION REPORT	sent via e-mail		AugBOD		French
	CAMP REPORT	sent via e-mail		AugBOD		Hartz
07/26/16	URBAN PROGRAM TEAM REPORT	Kim Strassburg, Jenny de la Hoz, Pat Stark and Mesha Wood explained their roles with the Urban Program and provided a report on the first year of the program; much of the effort this year has been building a foundation and developing partnerships for the future; the team shared copies of their "2015 Report: Building Relationships," which provides information about specific programs in the areas of Health & Nature, Equity & Inclusion, Conservation Education, and Public Engagement; following discussion, there was interest in having the team return to the next Board meeting with a participatory activity for members and guests		AugBOD		Urban Program Team

07/26/16	COMMITTEE DESCRIPTIONS FOR BOARD NOTEBOOKS	Anderson distributed a template and asked that committee chairs submit information about the structure and functions of their committees; those will be included in the Board Orientation Notebooks Anderson is compiling		AugBOD		Anderson
07/26/16	ANNUAL MEETING AND BUDGET	Mays reported that the Friends' Annual Meeting will be Sept. 24 and will include an outing to the Vegetated Buffer Area for Conservation and Commerce (VEGBACC) on the Dennis Unit; he requested suggestions for additional agenda items; the budget for FY2017 will be presented for approval at the August Board meeting		AugBOD		Mays/ Stoeller
07/26/16	ANNOUNCEMENTS:					
	REFUGE UPDATE	Erin Holmes provided an update on Refuge activities; the oak tree removal went well, and 117 trees were cut; planning is proceeding for the prescribed burn in October; Laila Lienesch, Deputy Project Leader at Willamette Valley NWR Complex, will present information about prescribed burns on Aug. 31 at 6:30 pm in the Riparian Room; Erin had an opportunity to spend 5 days on a river trip in Alaska with Friends of Alaska Refuges; John Schweitzer is working on filling in the "carp hole" outside the Wildlife Center viewing window; NW Youth Corps will be at the Refuge for a month, and Erin is hoping to arrange for them to do a project for the City of Sherwood at some point during that time				

	REPORT VOLUNTEER HOURS FOR PRESIDENTIAL SERVICE AWARDS	Anderson circulated forms for members to record volunteer hours for July				
	E-NEWSLETTER ARTICLES AND DEADLINE	Carovano announced that there is still time to submit articles for the next newsletter, which will not go out until August 2				
	BAG IT FORWARD	Anderson reported that the Nyberg Rivers New Seasons in Tualatin is planning to feature TRNWR for its 5 cent reusable bag refund				
	ENCORE FELLOWS	Anderson provided information about Intel's Encore Fellows program, which provides a stipend for Intel's pre-retirees to provide up to 1000 hours of service to a non-profit; many of the participants offer to assist with strategic planning; the deadline to apply to host a Fellow is August 31				