

APPROVED MINUTES FOR JANUARY 24, 2017 FRIENDS OF THE REFUGE BOD MEETING

MEMBERS PRESENT: Anderson, Carovano, French, Hart, Hartz, Marsh, S.Miller, Paquet, Squiers, Stoeller

MEMBERS ABSENT: Fawver, Kilgore, Mays, M.Miller, Nelson

OTHERS ATTENDING: Larry Klimek, Eva Kristofik, Ginny Maffitt, Virginia Parks, Kim Strassburg, Kim Young

INTRO	ITEM	ACTION NEEDED/TAKEN	BD ACTION	NEXT	STATUS	PERSON IN
01/24/17	CONSENT AGENDA	Consent Agenda included following items:	Marsh/ Stoeller		Approved	
	MINUTES	sent via e-mail		FebBOD		S.Miller
	FINANCIAL REPORT	sent via e-mail		FebBOD		Stoeller
	VISITOR SERVICES REPORT	sent via e-mail		FebBOD		S.Miller
	TRBF REPORT	sent via e-mail		FebBOD		Anderson
	MEMBERSHIP REPORT	sent via e-mail		FebBOD		Anderson
	PHOTO SOCIETY REPORT	sent via e-mail		FebBOD		Nelson
	RESTORATION REPORT	sent via e-mail		FebBOD		French
	CAMP REPORT	sent via e-mail		FebBOD		Hartz
01/24/17	INTRODUCTION OF NEW REFUGE MANAGER	New Refuge Project Leader Larry Klimek was introduced, and he shared information about his background and interest in coming to TRNWR; he was most recently the Deputy Project Leader at Mid-Columbia River NWRC in Washington; he started at TRNWR on Jan. 9, along with Administrative Support Assistant Heather Webster and BioTech Russell Foster				
01/24/17	LIAISON WITH CITY OF SHERWOOD	Kim Young introduced herself as the new liaison to the Board from the City of Sherwood; she is a newly elected member of the City Council, and replaces Jennifer Kuiper as liaison to the Board				

01/24/17	TONQUIN QUARRY UPDATE	Marsh reported that a permit request was filed just before the holidays with the Corps of Engineers; the application contains some changes from previous applications in that it claims less impact on wetlands; he is reviewing the request and talking with the Friends of Rock Creek and other interested parties; if comments on the application are due before the next Board meeting, Marsh will draft a response and send it out for electronic review and approval		FebBOD		Marsh
01/24/17	TRANSPORTATION FUNDS FROM URBAN PROGRAM	Hartz announced that the Urban Program has made \$15,000 available to both Tualatin River and Ridgefield refuges for transportation projects focused on outreach to underserved populations; a meeting to discuss logistics for allocation and distribution of funds is scheduled this week at Ridgefield		FebBOD		Hartz
01/24/17	FRIENDS COMMITTEE CHARTERS	Hartz reminded committee chairs that Committee Charters need to be completed and submitted to Anderson if that has not already been done		FebBOD		Hartz
01/24/17	GOVERNANCE COMMITTEE	Marsh provided an update on Governance Committee planning and assignments; the goal is to complete a new Strategic Plan before the end of the Fiscal Year; the Committee has discussed ways to coordinate the Strategic Plan more closely with the FWS Annual Work Plan to avoid duplication and to better define the areas of partnership between the Friends and the FWS		FebBOD		Marsh
01/24/17	ALTERNATIVE OUTDOOR SCHOOL	Hartz announced that the EE program is hoping to provide Alternative Outdoor School for local 5th graders who are not attending regular Outdoor School; they are currently working with both Laurel Ridge and Sherwood middle schools to plan alternative activities with the Oregon Zoo and other partners		FebBOD		Hartz
01/24/17	SUMMER CAMP	Per Hartz, the Camp Committee is planning for a one-week, all-day camp this year; the committee feels the difficulty in filling all the slots in past years is because the camps were only a half day; they are continuing to look for resources to replace the funding from Juan Young Trust, which is not available this year		FebBOD		Hartz

01/24/17	FRIENDS ASSESSMENT SURVEY FROM NWRA	Hart encouraged members to complete the on-line survey from NWRA; it takes about a half hour, and needs to be submitted by Thursday, Feb. 23		FebBOD		
01/24/17	JUNIOR DUCK STAMP CONTEST	Virginia Parks discussed planning for this year's Junior Duck Stamp judging and reception which she hopes will be held in the Riparian Room in March or April; she indicated that she may ask the Friends to provide funding for refreshments for the reception		FebBOD		Parks
01/24/17	ANNOUNCEMENTS:					
	REFUGE UPDATE	Eva Kristofik provided an update on staffing, restoration activities, Earth Day plans, and the youth hunt program; Kim Strassburg provided information about Urban Program activities				
	REPORT VOLUNTEER HOURS FOR PRESIDENTIAL SERVICE AWARDS	Anderson circulated a form to capture volunteer hours for January				
	E-NEWSLETTER ARTICLES AND DEADLINE	Articles and photos are due to Anderson by the date of the Board meeting (even in months when the Board does not meet); Kilgore will compile the newsletter for distribution early the following month				
	NEXT MEETING	The next Board meeting is Tuesday, February 28				