



## FRIENDS OF TUALATIN RIVER NATIONAL WILDLIFE REFUGE

March 26, 2019 DRAFT Board Meeting Minutes

Present: Bonnie Anderson, Dawn Carovano, Alan Christensen, Cheryl Hart, Sharon Miller, Michelle Miller, Mark Newell, Scott Owen, Ed Squiers, Willem Stoeller, Irene Vlach.

Excused: Gary Fawver, Tom Hartz, Keith Mays, Peter Paquet. Michelle Scholz.

USFW staff: Larry Klimek, Nathan Kossnar, Kim Strassburg.

Guest: Derron Cole

We have a quorum.

I. Call to Order (6:45pm)

II. Approval of Agenda

Motion to approve the agenda:

1. Ed
2. Willem

Passed, all in favor.

III. Consent Agenda

A. Approval of February 26, 2019 Meeting Minutes

B. Financial Reports

Reports were provided electronically.

C. Visitor Services Report

Report was provided electronically.

D. Photo Society Report

Report was provided electronically.

E. Restoration Report

Report was provided electronically.

F. Camp Committee Report

No report

G. Membership Committee Report

Report was provided electronically.

Motion to approve the Consent Agenda, excluding the draft minutes of the February 26 meeting:

1. Cheryl

2. Alan

Passed, with all in favor.

IV. Report

V. New Business

- A. Alan: Diversity; introduce Derron Coles, owner and principal consultant for DRC learning Solutions.

The board has to decide how deeply we want to get involved in this work and what we want to achieve. Derron will connect with Alan to find out about our decisions. Meanwhile he will send an email to Alan with two concepts and options. Alan will forward the email to us and to Larry.

It was suggested we set aside 10 minutes at each board meeting to continue this conversation.

- B. Bonnie: Swan Taxidermy and \$500,000 Chicken Creek grant

The FOR will be paying for the taxidermy of a trumpeter swan found dead at Wapato Lake NWR.

Chicken Creek: by tomorrow we should know whether we were approved for a grant of \$400,000 for the restoration of Chicken creek.

C. Larry: Refuge update

The staff is working on plans for a pollinator garden. They also are developing a Visitor Services action plan that will integrate various projects, including corporate membership for the Friends. The plan will be ready by the end of the year. Chicken Creek restoration is scheduled to start on July 1.

D. Bonnie: Seasonal Employees Hiring

We will be hiring 2 seasonal Visitor Services assistants for a duration of 4-5 months to help Tiffany and Andrew. The positions will be posted online tomorrow. The positions will be funded by our current Cooperative Award Agreement.

E. Willem: Finance 101

Willem made a call for volunteers for internal controls of our financial procedures. Time commitment is half a day every 3 months. Michele M. and Irene volunteered. Willem would need one more volunteer.

F. Mark: Mentoring meeting overview

A report will be available. A follow-up conference call is scheduled for April 25, at 2:30pm with Anne.

G. Alan: Committee review check in (derived from mentoring meeting)

By August Alan will review all board committees and make recommendations for changes. We need a nominating committee and we should distinguish between standing and ad hoc committees. He will report periodically on his progress.

It was pointed out that if we want to make any by-laws changes, we need to have the proposed changes by the end of August, i.e. 30 days before the annual meeting.

Alan, Michelle M., Sharon Willem and Bonnie volunteered to work on the by-laws.

H. Nathan: report on amphibian survey.

He just finished the waterfowl surveys. He is now starting to treat/spray for combatting invasive species.

VI. Unfinished Business

Motion to postpone the approval of the minutes of the meeting of February 26, 2019 to the next meeting:

1. Ed
2. Cheryl

Passed, all in favor

VII. Announcements

A. Other Announcements

B. [Report Volunteer Hours to Bonnie](#) .

C. E-newsletter articles and deadline. Articles due!

D. Upcoming meeting dates: April 23, 2019, 6:45pm.

VIII. Adjourn (8:50pm)

Motion to adjourn:

1. Cheryl
2. Ed

Passed with all in favor.

Time: 8:50